



 DOLORES PROVENCIO, COUNTY CLERK/RECORDER/REGISTRAR OF VOTERS
 940 W. MAIN STREET, SUITE 202, EL CENTRO, CA. 92243
 PHONE (760) 482-4272 FAX (760) 482-4271

Office Hours: 9:00 AM to 4:30 PM
(Customers registering after 4:15 pm may be deferred to the following business day)

PASSPORT OFFICE HOURS

DAY	FROM	TO
MONDAY - FRIDAY	9:00 AM	3:30 PM
Lunch Schedule: Office closed from 12:00 to 1:00 PM		

AFTER 3:30 P.M BY APPOINTMENT ONLY
PLEASE CALL (760) 482-4427 TO SCHEDULE

General Application Requirements:

- **Completed Application (DS-11 REV. 02-2008)**
- **Proof of Citizenship (Certified Birth Certificate or Certificate of Naturalization)**
- **Government Issued I.D. (e.g., California Driver License)**
- **Copy Of I.D. Front & Back on one side of a 8 1/2 x 11 sheet paper**
- **Two "2x2" photos – Photos not taken in this office**

Passport Type	Fee payable to U.S. Department of State Money order payable to above	Fee payable to Clerk/Recorder Cash or money order
Passport Book (Age 16 & Older)	\$110	\$25
Passport Book (Under Age 16)	\$80	\$25
Passport Card (Age 16 & Older)	\$30	\$25
Passport Card (Under Age 16)	\$15	\$25

Applications and detailed information may be obtained from the US Department of State web site at travel.state.gov or by calling their National Passport Center at 1-877-487-2778 (not a toll free number).